In this Winlink Thursday Exercise for June 30, 2022, you will:

- Use the Winlink FAQ to answer the question in part 1 of the instructions below.
- Send a Winlink Check-in form to your ETO Clearinghouse.

Some reminders, especially for New Arrivals to ETO:

- Read and Follow the Instructions **PRECISELY**. Details are sometimes missed in the reading, and some of our assignments can be tricky!

- Make Sure you Address the Correct Clearinghouse for Your Geographic Location (especially if you're temporarily in a different region)
    - Our Tactical Addresses are all formatted as "ETO-nn", where nn is *always* either a 2-digit number ("01", "03", …, "10"), "CAN" for Canadian participants, or "DX" for all others.
    - Make sure you type a ZERO, not the letter "O", in the 2-digit number.
    - If you don't know your Clearinghouse's Tactical Address, Use this web page to look it up: https://emcomm-training.org/More_Info.html#Maps

- For our exercises, we recommend that you always check the "Request message receipt" box in your message before you Post it to your Out Box.

- Another suggestion from our Gurus: put your own "normal" Email Address in the CC box, so that you receive a copy in your non-Winlink Email, as another confirmation that your Winlink message was sent out correctly.

- IMPORTANT! Always restart Winlink Express to ensure that you have the current version and the latest Template update. The Winlink Development Team (WDT) is constantly updating the Templates.Always accept form updates (if offered, when starting up Winlink Express) before starting an exercise. Always accept updates to the Winlink Express executable (if offered) before starting an exercise.

- ETO exercises are designed to be completed using the Winlink Express client in a Windows environment. If you choose to use any other Winlink Client Program, your results may vary, and your response may not be mapped or graded as Correct.

- Avoid common errors as outlined on our website: https://emcomm-training.org/Winlink_Thursdays.html

 Continue to the next page for the instructions.

Instructions:

Part 1: Use the [Winlink FAQ](#) to Answer the Question Below.

How many CMS servers are in the Winlink System?

A. 14 (Two for each continent .)

B. 12 (Two for each continent except Antarctica)

C. 2 (Hosted in the Amazon cloud in different Amazon availability zones)

D. 12 (Hosted in the Amazon cloud in different Amazon availability zones)

Part 2: Send Your ETO Check-In With Your Answer.

Note: (See next page for screenshot)

1. Open the Winlink Express application.
2. If prompted, update the Winlink forms and/or Winlink Express Software.
3. Under "Message" open the menu to "New Message".
4. In the new message window, open the "Winlink Check In" using the following menu choices: "Select Template""Standard Templates"/"General Forms"/"Winlink Check In.txt"
    a. Note: The template will open in your web browser.
5. Click on the "Setup" button.
6. Enter "ETO Winlink Thursday" in the popup window.
7. Complete the information in the top portion of the form.
    a. Status should be set to Exercise
    b. Enter your ETO clearinghouse address in the "Send To:" field
    c. Use your call sign for the "Calls Signs of Initial On-Site Operator(s)" field.
    d. Use your name for the "Station Contact Name" field.
8. Fill out all of the fields in the location section of the form.
9. **On the first line of the comments section enter just the <u>single letter</u> (A,B,C, or D) of your answer to the question in Part 1.**

> **Important: Enter <u>Only</u> a single letter for your answer! Your submission will be automatically "graded" either as correct or incorrect, based on this single letter. Any other response will cause your response to be marked as "not valid".**

10. Click on the Submit button.
11. Close or Minimize the browser window.
12. Switch back to the Winlink Express window.
13. Locate your "ready to post" message in its own window.
14. Optionally, enter your internet email address in the CC: line.
15. Click on "Post to Outbox" on the menu bar.
16. Check the Outbox folder to verify your message is in the Outbox.
17. Select your session type from the drop-down list to the right of the Open Session button.
18. Click the Open Session Button.
19. The Open Session Window will open. Click Start to send your message.

Screenshot of the Completed Winlink Check in Form is on the next page.

Reminder: Enter Only a single upper-case letter for your answer!

This means no quotes or other punctuation marks.

Winlink Check In
ETO Winlink Thursday

Setup | Click to add your agency/group name to title | Load Check in Data | Form Info

This is for an initial check in via Winlink Express. Also sent as plain text in message body for non-Express users.

Date/Time | 2022-04-03 12:49:35 | Select Status | Exercise / Net / REAL EVENT | Band | -N/A- / VHF / 220 | Mode | Vara HF / Vara FM / Pactor

Send To | ETO-10 | Clear ALL "Send To" Entries.
Entries will remain until you change or clear them

Calls Signs of Initial On-Site Operator(s) | K7ZPJ

Station Contact Name: Bruce Powell | Station Call sign

Location | Home

Latitude and longitude: LAT | 45.2708 | LON | -122.5417 | MGRS | 10TER3595013135 | Grid | CN85rg

Comments *Max Characters 180*

C

Save Check in Data | Submit | Reset Form | Ver 4.0.5